



ARIZONA BOARD OF ATHLETIC TRAINING

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REGULAR SESSION MEETING MINUTES

March 2, 2009

Board Members Present: Scott Linaker, ATC – Chairman
Laurie White, ATC – Vice-Chair
Michael Nesbitt, ATC

Board Members Absent: Michael Vaughn – Public Member

Staff Present: Wendy Hammon, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Seth Hargraves, Assistant Attorney General

Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 10:32 a.m. Chairman, Scott Linaker presiding.

Approval of minutes

Meeting Minutes of February 2, 2009

Mr. Nesbitt moved to approve the telephonic meeting minutes of February 2, 2009 as written. Ms. White seconded the motion. The motion passed 3-0.

Review Board Meeting Schedule

April 6, 2009 at 10:30 a.m. at 5060 N. 19th Avenue

May 1, 2009, telephonic

There were no current conflicts with these meeting dates.

Declaration of conflicts of Interest

Mr. Hargraves requested this item be included on the agenda and explained to the Board how this may impact their actions and/or involvement with any particular action of the Board. The Board requested that this item remain as a permanent agenda item as a reminder.

Initial Review of Complaints

1. Aaron Howard – The Board reviewed the complaint filed against Mr. Howard regarding practicing without a license. Mr. Howard was present at the meeting.

At 10:58 a.m. Ms. White made a motion to go into executive session for the purpose of seeking legal advice. Mr. Nesbitt seconded the motion. The motion passed 3-0. At 11:05 a.m. the Board returned to regular session.

The Board determined that Mr. Howard was in violation of the Board statutes and rules. Ms. White then made a motion to approve Mr. Howard's request for a license upon acceptance of the Consent Agreement. The motion was seconded by Mr. Nesbitt. .

A roll call vote was taken with the following results:

Mr. Linaker – yes

Ms. White – yes

Mr. Nesbitt – yes

The motion carried 3-0.

Discipline Status Report

1. Tara Hodge – Board staff reported that nothing has been received from Ms. Hodge. They also confirmed that the quarterly notice had been sent to her.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Ms. White moved to approve the applicants for licensure listed on the March 2009 "initial applicant list" with the exception of Mr. Howard. Mr. Nesbitt seconded the motion. The motion passed 3-0.

b. Renewal applications

Ms. White moved to approve the applicants for renewal listed on the March 2009 "renewal applicant list". Mr. Nesbitt seconded the motion. The motion passed 3-0.

Other Business

The Board discussed the procedure for sending cease and desist letters.

Review, Discussion and Possible Action on Administrative Matters

a. January 2009 Revenue and Expenditure Report

The Board reviewed the January 2009 revenue and expenditure report.

b. Review of Administrative Project Status

Ms. Hammon reported that the rule making process is still at a halt but that the required summary was sent to the Governor's Office by the due date.

Ms. Hammon reported that she had contacted GITA regarding the online licensing program they are developing. She was advised that, due to budgetary cuts, the project was not progressing unless the agency could pay for the program. When asked GITA advised Ms. Hammon that the cost would be \$150,000 to \$200,000 per agency but that GITA was hoping to receive stimulus money that may assist in covering that cost.

Ms. Hammon reported that the name badges for the AT day at the Capitol had been ordered.

Ms. Hammon reported that she is continuing to follow up with the Governor's Office on Boards and Commissions regarding an additional Board member.

The Board reviewed new forms proposed for use and agreed that they met the needs of the Board. Ms. Hammon stated that the staff would then move forward with implementing their use.

b. Future agenda items

There were no new agenda items at this time; however, the Board was requested to send in anything that came up prior to the next meeting.

Review, Discussion and Possible Action on Other Board Business and Reports

No other Board business was discussed.

Call to the Public

No public comment was received.

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:50 a.m.

Respectfully submitted,

Wendy H. Hammon
Executive Director